

Қазақ инновациялық гуманитарлық- заң университеті
Казахский гуманитарно-юридический инновационный университет
Kazakh Humanitarian Juridical Innovative University

Ақпараттық технологиялар және экономика факультеті
Факультет информационных технологий и экономики
Department of Information and Technology and Economics

Кафедра «Экономика және менеджмент»
Кафедра «Экономика и менеджмент»
Economy and Management Department

5B051000 «МЕМЛЕКЕТТІК ЖӘНЕ ЖЕРГІЛІКТІ БАСҚАРУ»
5B051000 «ГОСУДАРСТВЕННОЕ И МЕСТНОЕ УПРАВЛЕНИЕ»
5B051000 “STATE AND LOCAL GOVERNMENT”

ЭЛЕКТИВТІ ПӘНДЕР
КАТАЛОГЫ

КАТАЛОГ ЭЛЕКТИВНЫХ
ДИСЦИПЛИН

CATALOGUE OF THE ELECTIVE
COURSES

Тускен жылы - 2018
год поступления - 2018
Year of entrance -2018

Семей, 2018 жыл
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Semey 2018

Academic degree: Bachelor of Economics and Business

On specialty 5B051000 - State and local administration

Educational trajectories:

№	Discipline	Modul				Prerequisites	Prerequisites
			PK	ECTS			
General educational disciplines							
1	M12	Ecology with the basics of life	*	2	3	Mathematics, biology, geography, physics, chemistry (within the school curriculum)	<p>Purpose: ecology consists in formation of ecological Outlook, obtaining deep system knowledge in representations about the basic sustainable development of society and the nature, theoretical and practical knowledge on modern approaches of rational use of natural resources and protection of OS. The students will learn the basics of safe human interaction with the environment and the basics of protection against negative factors in dangerous and extremely dangerous situations.</p> <p>Contents: Management, Ecology and problems of modern civilization. Autecology, population ecology, synecology. The doctrine of the biosphere and noosphere. Sustainable development concept. Legislative and legal acts in the field of life safety. Tasks, principles of construction and functioning of civil defense in Kazakhstan.classification of emergency situations of different nature. Protection against weapons of mass destruction.</p> <p>Expected results: training of environmentally competent specialists, on the continuous unity of effective professional activity with the requirements for safety of equipment and human security, which guarantees the preservation of health and human health, prepares it for action in extreme situations, actively involved in the processes of preservation and restoration of the environment.</p> <p>Competencies: General education, social and ethical, communicative</p>

1	M12	Psychology		2	3	Mathematics, biology, geography, physics, chemistry (within the school curriculum)		Purpose: formation of a holistic worldview of psychological culture of students. Contents: conducting in special psychology. Special psychology as a science. Methods and principles of special psychology. Causes of deviations in development and their classification. Structure of impaired development and mechanisms of formation of system deviations. General and specific patterns of mental development. Expected result: Know: General characteristics of psychology as a science; basic stages; the subject of psychology; the object of science; modern ideas on the subject matter; higher mental functions; the activity approach in psychology; the concepts of reflection and the psyche; the emergence and development of consciousness. Have a General idea: about perception; sensation; memory; attention; emotions; thinking; speech; consciousness; personality; will. Be able to: make notes; write an essay; use your psychological skills in communicating with people. Competencies: General education, social and ethical, communicative
2	M.11	Fundamentals of Anti-Corruption Culture	*	2	3	Modern history of Kazakhstan	Philosophy	the purpose of the discipline: the Study of the course and familiarization of students the formation of a system of knowledge on combating corruption and the development on this basis of citizenship in relation to this phenomenon Content: the Basics of anti-corruption culture is a holistic interdisciplinary system of knowledge for all specialties and areas of bachelor's training Expected results: as a result of the study of the discipline, students should know: the essence of corruption and the reasons for its origin, the measure of moral and legal responsibility for corruption offenses Be able to: possess the skills to acquire new knowledge about anti-corruption culture is a holistic interdisciplinary system of knowledge Competencies: General education, social and ethical

2	M.11	Political science	*	2	3	Modern history of Kazakhstan	Philosophy	<p>Purpose: political socialization of students, providing the political aspect of training highly qualified specialists on the basis of modern world and domestic political thought.</p> <p>Contents: Introduction to political science. History of political doctrines. Institutional aspects of policy. Political relations and processes. World politics and international relations. The methodology of knowledge of political reality.</p> <p>Expected result:</p> <p>Know: the place and role of Kazakhstan in the global civilizational process.</p> <p>Be able to: describe political events (know the actual material), and apply algorithms to explain them.</p> <p>Skills: Independent work with literature and sources.</p> <p>Competencies: General education, social and ethical</p>
2	M.11	Sociology		2	3	Modern history of Kazakhstan	Philosophy	<p>Purpose: to form students' logic of thinking that helps them to understand social problems, to find the sources of their origin and ways of solution.</p> <p>Contents: Background and socio-philosophical background of sociology as a science. History of sociological thought. Fundamentals of methods and techniques of sociological research. Society as a socio-cultural system. Personality as a social type.</p> <p>Expected result:</p> <p>Know: features of the social structure of society; the main aspects associated with the processes of development of society; the essence and content of social transformation in modern society; especially the functioning of society; know the trends of formation of social structures.</p> <p>Be able to: understand modern social processes; understand and explain the main events of social life; analyze the social structure at the level of organization and society.</p> <p>Have the skills to: draft a sociological study; identify social problems within organizations; search for the necessary information through library collections, computer information systems, periodicals.</p> <p>Competencies: General education, social and ethical</p>

2	M.1.1	Culturology	2	3	Modern history of Kazakhstan	Philosophy	<p>Purpose: formation of future specialists ' practical skills in solving professional problems, meaningful in the socio-cultural context, promoting the creation of cultural foundations of worldview and positive personal position, the development of skills to assess the socio-cultural results of decisions taken in the field of their professional activities.</p> <p>Contents: cultural Studies as a field of knowledge. Concepts and methods of cultural research. Dynamics and morphology of culture, the content of its scientific concept. Culture as a system of meanings, meanings and symbols. Culture of primitive and archaic periods. The ratio of the concepts of "culture" and "civilization". Culture of the Ancient world. Culture of the middle Ages and the Renaissance. Culture of the New time. World Outlook installations of Education. Culture in the postmodern era. Russian culture in the era of Kiev and Moscow Russia. Russian culture of the Modern era. Culture of post-industrial society and global problems of modernity.</p> <p>Expected result:</p> <p>Know: the main approaches to the study of culture, the most important cultural schools, features of cultural eras, characteristics of modern culture.</p> <p>Be able to: navigate in the basic concepts of the theory of culture, as well as scientific categories that characterize the methodological apparatus of cultural studies.</p> <p>To have skills: comparative analysis of cultures, comparison of different spheres within culture, allocation of axiological, semiotic, translational aspect in the study of culture.</p> <p>Competencies: General education, social and ethical</p>
3		Religious studies	3	5	Philosophy	Entrepreneurship	<p>Purpose: formation of tolerance to traditions and culture of other peoples of the world</p> <p>Contents: components of religion as a subject, the concept of religion, religion and ritual, religion and mythology, religion and magic, religion and mysticism, religion and esotericism, the concept of religious experience, religion and faith, religion and its role in society, national and world religions</p> <p>Expected result:</p> <p>Know: specific features of the subject of religious studies, signs of religious faith, the structure and specificity of religious consciousness.</p> <p>Be able to: recognize the signs of religious faith</p> <p>Skills: mutual understanding, harmonization of interpersonal relations between representatives of different religious and non-religious worldviews</p> <p>Competencies: General education, social and ethical</p>

Basic disciplines							
Elective courses (HF)							
1	M 18	History of Economic Thought	*	3	5	-	<p>Purpose: To acquire knowledge about the history of the formation of economic disciplines.</p> <p>Content: The subject and method of the history of economic doctrines. The emergence and development of classical political economy. Marginalism and the formation of neoclassical economic theory. Neoliberalism. Keynesianism. Institutionalism. Evolution of socialist ideas. The contribution of Soviet scientists to the economic theory of the twentieth century. Modern economic theories.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: History of the emergence of economic knowledge.</p> <p>Skills: Differentiate the ideas of different economic schools.</p> <p>Skills: Analyzing different opinions.</p> <p>Competences: In the field of the history of the emergence of economic knowledge.</p>
1	M 18	Problems and the formation of economic doctrines	*	3	5	-	<p>Purpose: Consideration of different views and opinions on the formation of economic knowledge</p> <p>Content: The subject and method of the history of economic doctrines. The emergence and development of classical political economy. Marginalism and the formation of neoclassical economic theory. Neoliberalism. Keynesianism. Institutionalism. Evolution of socialist ideas. The contribution of Soviet scientists to the economic theory of the twentieth century. Modern economic theories.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: History of the emergence of economic knowledge.</p> <p>Skills: Differentiate the ideas of different economic schools.</p> <p>Skills: Analyzing different opinions.</p> <p>Competences: In the field of the history of the emergence of economic knowledge.</p>
2	M 18	Microeconomics	*	3	5	-	<p>Purpose: To give in-depth ideas about the principles and laws of functioning of a market economy</p> <p>Content: Market demand, the fundamentals of the theory of production and costs, the firm's offer, perfect competition and monopoly in the markets of finished products, the labor market, market failures and the economic role of the state.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Know: Know the basic concepts of microeconomics.</p> <p>Be able to: Make a microeconomic analysis. Read out the economic state of individual enterprises.</p> <p>Skills: Work with documents</p>

2	M18	Modern microeconomics: analysis and application	*	3	5	-	Statistics, Business Economics, Accountancy Accounting and Auditing	<p>Purpose: Microeconomics is a special sphere of social life. The main purpose of the economy is to create wealth that can meet the material needs of people. People not only participate in economic relations, but also direct their efforts to understand the nature of these relations and the laws of their development.</p> <p>Content: Market demand, the fundamentals of the theory of production and costs, the firm's offer, perfect competition and monopoly in the markets of finished products, the labor market, market failures and the economic role of the state.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Know: Know the basic concepts of microeconomics.</p> <p>Be able to: Make a microeconomic analysis. Read out the economic state of individual enterprises.</p> <p>Skills: Work with documents</p>
3	M19	Enterprise economy	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: Formation of students' bases of economic thinking, understanding of the activity of primary production links</p> <p>Contents: The company's activities, the process of developing and making economic decisions.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: The student must know the economic basis for the functioning of the enterprise; Composition and structure of economic resources; Methods for assessing the results of economic activity of an enterprise</p> <p>Skills: Analyze the economic state of an enterprise</p> <p>Skills: Work with literature</p> <p>Competences: In the field of economic knowledge</p>
3	M19	Economy of organization and business	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: Forming students' knowledge in the field of business and the place of organization in the formation of the state budget</p> <p>Contents: The company's activities, the process of developing and making economic decisions.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: The student must know the economic basis for the functioning of the enterprise; Composition and structure of economic resources; Methods for assessing the results of economic activity of an enterprise</p> <p>Skills: Analyze the economic state of an enterprise</p> <p>Skills: Work with literature</p> <p>Competences: In the field of economic knowledge</p>

4	M 20	Forecasting and strategic planning	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: To give the concept of strategic planning</p> <p>Content: The concept and essence of forecasting. The place of forecasting in the system of strategic planning. Theoretical aspects of forecasting: methodology and history. Prediction at macro and micro levels.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The essence of forecasting, The concept of enterprise planning</p> <p>Ability: to plan the economic activity of the enterprise</p> <p>Skills: Work with planning documentation</p> <p>Competence: In the field of economic planning</p>
4	M 20	Business planning	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Objective: To familiarize with the basics of business planning in enterprises</p> <p>Content: The concept and essence of forecasting. The place of forecasting in the system of strategic planning. Theoretical aspects of forecasting: methodology and history. Prediction at macro and micro levels.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The essence of forecasting, The concept of enterprise planning</p> <p>Ability: to plan the economic activity of the enterprise</p> <p>Skills: Work with planning documentation</p> <p>Competence: In the field of economic planning</p>
5	M 21	International Business	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: To familiarize students with the basics of the concept of the international economy, the international division of labor, the world market, the world economy</p> <p>Content: The subject and essence of the international economy. Basic concepts in the theory of international trade and their evolution. Theory of tariff regulation of international trade. The theory of non-tariff regulation of international trade. Regulation of international trade.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: To know the concepts of the international economy, the international division of labor, the world market, the world economy</p> <p>Skills: Distinguish between the methods of regulation of international relations</p> <p>Skills: Works with periodical literature</p> <p>Competence: In the field of international economic relations.</p>

5	M 21	International Investment Activities	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: To familiarize students with the basics of international investment activity</p> <p>Content: The subject and essence of the international economy. Basic concepts in the theory of international trade and their evolution. Theory of tariff regulation of international trade. The theory of non-tariff regulation of international trade. Regulation of international trade.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: To know the concepts of the international economy, the international division of labor, the world market, the world economy</p> <p>Skills: Distinguish between the methods of regulation of international relations</p> <p>Skills: Works with periodical literature</p> <p>Competences: In the field of International Economic Relations</p>
6	M 21	Entrepreneurship	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: Dissemination and application of scientific and practical bases of entrepreneurship</p> <p>Content: Dissemination and application of scientific and practical principles of business organization, methods of its planning in modern conditions.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: basic concepts of entrepreneurship</p> <p>Ability: management of the organization, application of scientific and practical bases</p> <p>Skills: Organizational abilities, purposefulness. Work with guidance materials, normative documents.</p> <p>Competence: in the field of entrepreneurship</p>

6	M 21	Organization of business activities	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: To familiarize with the forms of entrepreneurship, the business process, the methodology of organization of business activities.</p> <p>Content: Dissemination and application of scientific and practical principles of business organization, methods of its planning in modern conditions.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: basic concepts of entrepreneurship</p> <p>Ability: management of the organization, application of scientific and practical bases</p> <p>Skills: Organizational abilities, purposefulness. Work with guidance materials, normative documents.</p> <p>Competence: in the field of entrepreneurship</p>
7	M 22	State policy of ensuring the competitiveness of the economy	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: The main issues of pricing in the transition to the market</p> <p>Contents: Classification of prices and their system. Composition and structure of the price. Pricing factors. Market structure and pricing. Stages of the pricing process. Price policy of the firm. Economy.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: the concept of pricing. Stages of the pricing process.</p> <p>Ability: Price classifications and their systems.</p> <p>Skills: working with the State Policy on Ensuring Competitiveness</p> <p>Competence: in the field of Pricing</p>
7	M 22	The role of the state in the economy	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: To familiarize with methods and ways of management of social processes</p> <p>Contents: Classification of prices and their system. Composition and structure of the price. Pricing factors. Market structure and pricing. Stages of the pricing process. Price policy of the firm. Economy.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: the concept of pricing. Stages of the pricing process.</p> <p>Ability: Price classifications and their systems.</p> <p>Skills: working with the State Policy on Ensuring Competitiveness</p> <p>Competence: in the field of Pricing</p>

8	M 22	State Strategy for Sustainable Development	*	3	5	Management of the State service career in Kazakhstan a role of the state in the economy	<p>Purpose: To introduce the notion of state entrepreneurship, its role in the economy.</p> <p>Content: The state strategy of sustainable development, its types, motives, conditions of formation, forms of organization, competition of entrepreneurs. Entrepreneurial mystery and ways to protect it. Entrepreneurial risk. Planning, management system, business financing. Location and location of the enterprise.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: The concept of state enterprise, the form of organization.</p> <p>Ability: to distinguish forms of the organization of state business</p> <p>Skills: work with normative documents</p> <p>Competence: in the field of economic knowledge.</p>
8	M 22	Management of social processes	*	3	5	Forecasting and Strategic Planning Antitrust State, Government and Business	<p>Purpose: The branch of knowledge, which outlines the general questions of the collection, measurement and analysis of mass statistical (quantitative or qualitative) data; The study of the quantitative aspect of mass social phenomena in numerical form.</p> <p>Content: The state strategy of sustainable development, its types, motives, conditions of formation, forms of organization, competition of entrepreneurs. Entrepreneurial mystery and ways to protect it. Entrepreneurial risk. Planning, management system, business financing. Location and location of the enterprise.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: The concept of state enterprise, the form of organization.</p> <p>Ability: to distinguish forms of the organization of state business</p> <p>Skills: work with normative documents</p> <p>Competence: in the field of economic knowledge.</p>

9	M 23	Financial statements of the enterprise	*	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: The main forms of Financial Reporting. Interconnection</p> <p>Financial reporting and various spheres of the economy</p> <p>Content: The place of financial statements and statistical information of the company. Basic forms of financial reporting. Interrelation of financial reporting and various spheres of the company's economy. Reading financial statements: an analysis of the main financial indicators, its methods. Criteria for assessing the most important financial ratios and indicators.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: Basic forms Financial statements.</p> <p>Ability: Reading financial statements: an analysis of the main financial indicators, its methods.</p> <p>Skills: work with normative documents.</p> <p>Competence: working with the financial statements of the enterprise</p>
9	M 23	Financial control and audit	*	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Objective: To introduce students to the content and significance of the financial market, its structure</p> <p>Content: The place of financial statements and statistical information of the company. Basic forms of financial reporting. Interrelation of financial reporting and various spheres of the company's economy. Reading financial statements: an analysis of the main financial indicators, its methods. Criteria for assessing the most important financial ratios and indicators.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: Basic forms Financial statements.</p> <p>Ability: Reading financial statements: an analysis of the main financial indicators, its methods.</p> <p>Skills: work with normative documents.</p> <p>Competence: working with the financial statements of the enterprise</p>

10	M 23	Accounting and Audit	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Objective: To deepen the theoretical and practical training of students in the field of accounting.</p> <p>Content: Allows you to study the role of accounting in the enterprise management system. Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge:</p> <p>Knowledge: To know the legislative basis of accounting, accounting standards; Concepts and principles of accounting.</p> <p>Be able to: Create accounting entries.</p> <p>Skills: Work with a standard chart of accounts, with IFRS</p> <p>Competence: In the field of accounting knowledge.</p>
10	M 23	Accounting in the enterprise	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: To teach students the formulation of accounting for individual components of property in the enterprise</p> <p>Content: Allows you to study the role of accounting in the enterprise management system. Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge:</p> <p>Knowledge: To know the legislative basis of accounting, accounting standards; Concepts and principles of accounting.</p> <p>Be able to: Create accounting entries.</p> <p>Skills: Work with a standard chart of accounts, with IFRS</p> <p>Competence: In the field of accounting knowledge</p>
11	M 24	Financial markets and intermediaries	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Objective: Deep mastery of knowledge and methodologies of effective management of operations in modern financial markets.</p> <p>Contents: The functioning of modern financial markets and the activities of various financial institutions ..</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: To know: and to understand the theoretical aspects of the concept and functioning of financial markets, as well as the principles and forms of organization of modern financial markets</p> <p>Be able to: Analyze the state of the financial market</p> <p>Skills: Work with an information document</p> <p>Competence: In the field of financial markets.</p>

11	M 24	The theory of financial market	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: The concept of securities. Basic principles of the securities market.</p> <p>Contents: The functioning of modern financial markets and the activities of various financial institutions.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: To know: and to understand the theoretical aspects of the concept and functioning of financial markets, as well as the principles and forms of organization of modern financial markets</p> <p>Be able to: Analyze the state of the financial market</p> <p>Skills: Work with an information document</p> <p>Competence: In the field of financial markets.</p>
12	M 25	Business law	*	3	5	Management	of the State service career in Kazakhstan a role of the state in the economy	<p>Purpose: In-depth study of civil law in the aspect of its regulatory impact on relations, called "Entrepreneurship"</p> <p>Content: The main institutions of business law, basic concepts used in business law, regulatory legal acts that regulate the legal status of subjects of entrepreneurial activity</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: theoretical concepts of business organization.</p> <p>Skills: express your opinion from the point of view of a future specialist in the field of business organization.</p> <p>Skills: to acquire the skills of a systematic approach to the management system, both at the village level and at higher levels of the hierarchy.</p>

12	M 25	Economic law	*	3	5	Manag ement	of the State service career in Kazakhst a role of the state in the economy	<p>Objective: To study the aggregate norms regulating economic relations in RK. As well as theoretical and practical issues of the legal regulation of economic activities in RK.</p> <p>Content: The main institutes of business law, the basic concepts used in business law, regulatory legal acts that regulate the legal status of subjects of entrepreneurial activity</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: theoretical concepts of the organization of entrepreneurial activity.</p> <p>Skills: express your opinion from the point of view of a future specialist in organizing business activities.</p> <p>Skills: to acquire the skills of a systematic approach to the management system, both at the village level and at higher levels of the hierarchy.</p>
13	M 26	Statistics	*	3	5	Econo mic theory.	Macroec onomics, Governm ent and Business Internatio nal system of governm ent	<p>Objective: To train specialists who have a modern methodology for statistical evaluation and analysis of socio-economic processes.</p> <p>Contents: Economic and statistical classifications and groupings, systems of indicators of various statistical domains and methods for their measurement or calculation; Plan of statistical research of a real economic situation, statistical methods</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The student must know the basic economic and statistical classifications and groupings, the scorecards of various statistical domains and methods for measuring or calculating them. To be able to: Apply statistical formulas Skills : Work with statistical data</p> <p>Competences: In the field of economic statistics.</p>

13	M 26	Statistics and SNA	*	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Objective: To train specialists who have a modern methodology for statistical evaluation and analysis of socio-economic processes</p> <p>Contents: Economic and statistical classifications and groupings, systems of indicators of various statistical domains and methods for their measurement or calculation; Plan of statistical research of a real economic situation, statistical methods</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The student must know the basic economic and statistical classifications and groupings, the scorecards of various statistical domains and methods for measuring or calculating them. To be able to: Apply statistical formulas Skills : Work with statistical data</p> <p>Competences: In the field of economic statistics.</p>
14	M 27	Office work in state bodies	*	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: To give the basic concepts</p> <p>About office work as a separate science. About the state standards regulating office-work in RK.</p> <p>Content: Office work is a separate science, on state standards governing business management in the Republic of Kazakhstan. The discipline considers the requirements for the formalities of official documents, the types of business documentation, the functions of business documentation, the characteristics of business documents, the styles of official documents, the indexing of documents, the list of requisites, the staffing table, job duties.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Know: the requirements for official documents.</p> <p>Competence: In the field of office work.</p>
14		Business correspondence	*	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: To give the basic skills of conducting business correspondence. Management of office work in state and local bodies</p> <p>Content: Office work is a separate science, on state standards governing business management in the Republic of Kazakhstan. The discipline considers the requirements for the formalities of official documents, the types of business documentation, the functions of business documentation, the characteristics of business documents, the styles of official documents, the indexing of documents, the list of requisites, the staffing table, job duties.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Know: the requirements for official documents.</p> <p>Competence: In the field of office work.</p>

Profiling disciplines								
Elective courses (HF)								
1	M. 30	Managemen t of Public Finances	1	2	3	-	Statistics, Business Economics, Accountant -sky Accounting and Auditing	<p>Purpose: Financial management is the actions of the state related to the implementation of the general financial policy</p> <p>Content: Financial management represents the actions of the state related to the implementation of the general financial policy, coordination of financial resources, development of financial legislation.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: the concept of finance, financial policy</p> <p>Ability: financial management for state efficiency</p> <p>Skills: increasing the effectiveness of teamwork,</p> <p>Competence: In the field of management</p>
1	M. 30	State and Municipal Administrati on	2	2	3	Econo mic theory .	Macroecon omics, Governme nt and Business Internation al system of governmen t	<p>Purpose: To introduce students to the peculiarities of state and municipal government</p> <p>Content: The subject, the essence of public administration. Features of municipal government. Methods of state regulation of the state economy. Formation of local budget.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: Features of municipal government.</p> <p>Ability: to analyze the economic situation of the state</p> <p>Skills: work with periodical literature</p> <p>Competences: in the field of</p> <p>Economic knowledge</p>

2	M. 30	Management of state property	1	3	5	Management	of the State service career in Kazakhstan role of the state in the economy	<p>Purpose: Generalization of theoretical and practical experience, scientific knowledge of the functions and methods of managing the public sector of the economy.</p> <p>Contents: The economic role of the state in economic and organizational activities. The essence of bureaucracy in Kazakhstan. State and spontaneous liberalization. Economic basis for the development of entrepreneurship. Perfection of the economic mechanism of state entrepreneurship. Monopolistic activity of the state.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and abilities:</p> <p>Ability: to assimilate the need to protect and develop democratic processes of people's participation in the process of solving managerial tasks;</p> <p>Skills: use of specific management technologies and efficiency of government programs</p> <p>Competence: In the field of management</p>
2	M. 30	Features of municipal service in the Republic of Kazakhstan	2	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: To give the concept of municipal management in the Republic of Kazakhstan, management features in Kazakhstan</p> <p>Contents: Municipal service in the Republic of Kazakhstan. Feature of municipal government. Municipal management. Social responsibility and management. Management of social sphere.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The peculiarity of municipal management.</p> <p>Ability: Distinguish features of municipal management</p> <p>Skills: work with normative documentation</p> <p>Competence: in the field of municipal government</p>

3	M 31	The state and business	1	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: An important place in science and practice is knowledge of the relationship between economy and politics, and methods of state intervention. Knowledge of these issues is one of many goals of studying the discipline.</p> <p>Contents: Interrelation of economy and politics. Evolution of the theory of the role of states in the economy. Revival of the economic role of the state. Theory of Keynes and state-monopoly politics. Forms and methods of state intervention. Delineation of the functions of governments and local authorities.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: the relationship of economics and politics, the stages of business development; Forms of business, principles, goals and objectives of state regulation of the economy</p> <p>Ability: to see the difference in directions and intensity of interaction between the state and business at different stages of development;</p> <p>Skills: independently assess the market situation and the consequences of various activities; To analyze factors affecting the effectiveness of state regulation of the economy;</p> <p>Competence: In the field of government and business</p>
3	M 31	Management of municipal property	2	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: The concept of management of municipal property</p> <p>Content: The concept of property. Forms of ownership in the Republic of Kazakhstan. Municipal property, methods of management of municipal property.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The peculiarity of municipal management.</p> <p>Ability: Distinguish features of municipal management</p> <p>Skills: work with normative documentation</p> <p>Competence: in the field of municipal government:</p>

4	M 31	Professional Ethics and Management Culture	1	3	5	Management	of the State service career in Kazakhstan role of the state in the economy	<p>Purpose: Theoretical justification of the structure of the process: the composition of the development procedures and criteria for assessing the effectiveness of management decisions; Research of structural aspects</p> <p>Content: Decision as an organizational act, a decision as a stage of the management process, a decision as a process of legalizing the impact of the control system on the managed one. Formal and informal aspects of management decision. Typology of management decisions. Principles and signs of classification. Technology of developing and making managerial decisions. The main stages of technology management. The mechanism of making managerial decisions. Parameters and conditions for ensuring the quality and effectiveness of management decisions. Statement of the problem of decision making. Leadership strategy. Target orientation of management decisions.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: To give each professional manager knowledge of the theoretical foundations</p> <p>Ability: management of an organization in a difficult economic environment</p> <p>Skills: increasing the effectiveness of teamwork,</p> <p>Competence: In the field of management</p>
4	M 31	Municipal Management	2	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: The concept of municipal management, especially the municipal government.</p> <p>Content: The concept of municipal management. The subject, tasks, functions of municipal management. Principles of Management in Municipal Management</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The peculiarity of municipal management.</p> <p>Ability: Distinguish features of municipal management</p> <p>Skills: work with normative documentation</p> <p>Competence: in the field of municipal government</p>

5	M 32	State strategic planning	1	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Purpose: development of plans for strategic development of regions and specific sectors of the regional economy</p> <p>Content: The discipline "State strategic planning" is the theoretical basis of the methodology for developing plans for the strategic development of the territories of regions and individual branches of the regional economy, consistent with the overall strategy of the state. Due to the close relationship between the operational tasks of managing the processes of strategic planning and the activities related to the consequent improvement of the quality of social services provided to the population with the aim of improving the quality of life in most of the course topics, these aspects are considered together.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: theoretical basic methodology for developing plans for strategic development of the territories of regions and individual sectors of the regional economy,</p> <p>Ability: management of an organization in a difficult economic environment</p> <p>Skills: increasing the effectiveness of teamwork,</p> <p>Competence: In the field of planning</p>
5	M 32	Management of small and medium enterprises	2	3	5	Management	of the State service career in Kazakhstan role of the state in the economy	<p>Purpose: Acquaintance with the peculiarities of management in small and medium enterprises of the state</p> <p>Contents: Entrepreneurship in economic management. Management of small and medium-sized enterprises as a kind of activity. Business system and management system. The theory of leadership in the management of small and medium-sized enterprises. Style and image of the manager. A systematic approach to managing operations. Ethics and culture of management. Efficiency of business management.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The peculiarity of management of small and medium-sized enterprises.</p> <p>Ability: Distinguish features of municipal management</p> <p>Skills: work with normative documentation</p> <p>Competence: in the field of municipal government.</p>

6	M 32	State regulation of the economy	1	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: State regulation of the labor market is aimed at achieving a level of employment that is rational in specific socio-economic conditions</p> <p>Content: State regulation of the labor market is aimed at achieving a level of employment that is rational in specific socio-economic conditions, the most appropriate professional structure of the employed occupational structure of occupied jobs, and mitigating the effects of unemployment.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: State regulation</p> <p>Ability: to regulate the market</p> <p>Skills: Increasing the efficiency of work through government regulation</p> <p>Competence: In the field</p> <p>State regulation of the market</p>
6	M 32	Economic policy	2	3	5	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Objective: To study economic policy</p> <p>Content: Subject, object and subjects of economic policy. Principles, instruments, the totality of economic policy objectives. Money-credit policy. Budgetary and fiscal policy. Social politics. Ecological policy. Foreign economic policy. The mechanism of formation and adoption of economic decisions.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: Subject, object and subjects of economic policy.</p> <p>Ability: to distinguish the principles of economic policy</p> <p>Skills: work with an Internet resource.</p> <p>Competence: in the field of economic knowledge.</p>

7	M 33	Antimonopoly policy of the state	1	3	5	-	Statistics, Business Economics, Accountancy, Accounting and Auditing	<p>Purpose: The system of public administration of activities for the implementation of public policy.</p> <p>Contents: State policy in the system of state management. Spheres of state policy. Genesis and nature of public power and public administration. Society and public administration. The system of public administration as an activity for the implementation of public policy. Public policy and public administration. Relations between state and public policy.</p> <p>Methodology and methodology for analyzing state policy: institutionalism, the concept of a political process</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: Concepts, society, Politics, management</p> <p>Ability: management activities to implement public policy.</p> <p>Skills: Improving the Effectiveness of Public Administration</p> <p>Competence: In the field of management</p>
7		Ethics of public service	2	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Objective: To develop students' economic thinking on the basis of studying the experience of foreign countries in improving the civil service, developing and justifying a system of measures to improve Kazakhstan's ethics of public service.</p> <p>Contents: The legal status of the civil service; Admission to the civil service; The passing of the civil service and the service quarry; Provision of civil servants; Termination of civil service and responsibility for violation of legislation; The experience of foreign countries in improving the system of public administration</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: theoretical aspects of the formation and development of public service ethics; Ethics of service relations, taking into account the place and role of leading personnel in the improvement of ethical norms of business communication between civil servants;</p> <p>Ability: to determine the validity of proposals for improving the ethical standards of the civil service and to develop recommendations for the improvement of public service in Kazakhstan.</p> <p>Skills: work with normative documents</p> <p>Competence: in the field of ethics.</p>

8		The foreign system of state management	1	2	3	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: In the conditions of transition to a market economy, the country's independence in the field of foreign economic activity is expanded</p> <p>Contents: to study the issues of organization of international settlements and lending, insurance of currency risks and activities, exchange rates and quotations, customs and monetary and credit regulation of activities; Be able to make contracts for purchase and sale, goods (services), contract, lease; Know who are the trade intermediaries and what their positions are in the international market; Know the requirements for various types of exchanges</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: To know the subject, object and subjects</p> <p>Ability: to master the management systems of foreign countries</p> <p>Skills: formation and implementation of foreign economic policy of the state</p> <p>Competence: In the field of management</p>
8		Optimization of the location of Kazakhstan's productive forces	2	2	3	Economic theory.	Macroeconomics, Government and Business International system of government	<p>Goal: Mastering the basics of optimizing the development and location of the productive forces of the Republic of Kazakhstan in the foreseeable future</p> <p>Contents: Development and placement of productive forces in new business conditions; Scientific foundations, patterns, principles and factors for optimizing the location of productive forces; The process of adopting a government decision to develop a Development Scheme and to locate the productive forces of the Republic of Kazakhstan on a promising basis; The main methodological methods and concept of the development of this Scheme; Main sections, metric system</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: Study of the process of ensuring the country's economic growth in accordance with the productive forces, optimizing their placement, mastering the concepts of locating productive forces in the RK, Methodological foundations of the rational use of the productive forces of society.</p> <p>Ability: Estimations of the level of optimality of the location of productive forces in the RK, study of the problems of developing a scheme for allocating productive forces.</p> <p>Skills: Work with regulatory documents.</p> <p>Competence: in the field of Economic knowledge</p>

9	M 34	Organization of civil service in the Republic of Kazakhstan	1	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: formation of a complex of theoretical knowledge among students about public service, development and justification of a system of measures to improve the state service, analysis of the Kazakh public service.</p> <p>Contents: The legal status of the civil service; Admission to the civil service; The passing of the civil service and the service quarry; Provision of civil servants; Termination of civil service and responsibility for violation of legislation; The experience of foreign countries in improving the system of public administration.</p> <p>Expected results of the study: after studying this discipline, students should acquire the following skills and knowledge: Knowledge: to consider the theoretical aspects of the formation and development of the ethics of public service; Consider the theoretical aspects of the ethics of service relations</p> <p>Ability: to consider theoretical aspects of the ethics of official relations</p> <p>Skills: development and justification of a system of measures to improve the civil service,</p> <p>Competence: In the field Public service and administration in R.K.</p>
9		Organization of civil service in the Republic of Kazakhstan	2	3	5	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Purpose: To give the student knowledge about the processes occurring within the group, their causes and consequences; Help him acquire practical skills of forming and leading a group</p> <p>Content: Methodological bases of organizational behavior. Theories of organization. Organizational culture. Management of the organization's behavior. Personality and organization. Behavioral approach in decision-making.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: Organization theories. Organizational culture. Management of the organization's behavior.</p> <p>Ability: the ability to constructively use group processes,</p> <p>Skills: increasing the effectiveness of teamwork,</p> <p>Competence: In the field of economic knowledge</p>

10		Socio-economic planning	1	2	3	-	Statistics, Business Economics, Accountant-sky Accounting and Auditing	<p>Purpose: It is a theoretical basis in the methodology and development of plans for the strategic development of territories of regions and individual branches of the regional economy</p> <p>Content: Due to the close relationship between the operational tasks of managing strategic planning processes and activities related to the gradual improvement of the quality of social services provided to the population in order to improve the quality of life in most of the course topics, these aspects are considered together.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: social and economic problems</p> <p>Ability: Socio-economic planning</p> <p>Skills: the formation and implementation of economic planning</p> <p>Competence: In the field of planning</p>
10		Regulation of the social sphere		2	3	Forecasting and Strategic Planning	Antitrust State, Government and Business	<p>Objective: To develop knowledge in the field of state regulation of the sphere of scientific research. State regulation in the field of environmental protection.</p> <p>Contents: Basic tasks and concepts.</p> <p>Evolution of the economic role of the state. Basics of analysis of state regulation of the economy. Basic principles and mechanisms of the functioning of the social state. The main directions of social policy in a market economy. Social sphere of the economy. Regulation of the labor market in the Republic of Kazakhstan. The standard of living and its quality. Social needs of man and society, social security and social assistance. The income, expenditures, the consumer's budget of the person and the family. Social rehabilitation and charity.</p> <p>Expected learning outcomes: After studying this discipline, students should acquire the following skills and knowledge: Knowledge: The basic principles and mechanisms of the functioning of the social state. The main directions of social policy in a market economy</p> <p>Ability: Apply the basics of analysis of state regulation of the economy.</p> <p>Skills: work with normative documents</p> <p>Competence: in the field of economic knowledge.</p>

Note: * - means that the discipline is studied for all educational trajectories

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Elective courses for the educational program On specialty 5B051000 "State and local administration"

Year of
receipt
2018g.

№	The name of the discipline	Code of discipline No.	Кол-во	Semester
			Credits	
1. General educational disciplines				
1	Component of choice 1		2	
	Ecology with the basics of life safety	EWBLS 1106	2	3
	Psychology	Psy 1106	2	3
2	Elective course 2			
	Fundamentals of Anti-Corruption Culture	FACC 2107	2	3
	Political science	Pol 2107	2	3
	Sociology	Soc 2107		
	Culturology	Cul 2107		
3	Elective course 3			
	Religious	Rel 3108	3	5
2. Basic disciplines				
1	Component of choice 1		2	
	Office work in state bodies	OWSB 1209	1+1+0	1
	Business correspondence	BC 1209	1+1+0	1
2	Component 2		3	
	Mathematics in Economics	ME 1210	2+1+0	1
	Economic-mathematical modeling	EMM1210	2+1+0	1
3	Component of choice 3		3	
	international Business	IB 1211	2+1+0	2
	International Investment Activities	IIA 1211	2+1+0	2
4	Component 4		2	
	Fundamentals of Entrepreneurship	FE 1212	1+1+0	2

	Organization of business	OB 1212	1+1+0	2
5	Component of choice 5		3	
	Statistics	Sta 1213	1+2+0	2
	Statistics and SNA	SSNA1213	1+2+0	2
6	Component 6		4	
	Enterprise economy	EE 3214	2+2+0	3
	Economy of organization and business	EOB3214	2+2+0	3
7	Component of choice 7		3	
	Forecasting and strategic planning	FSP 2215	2+1+0	4
	Business planning	BP2215	2+1+0	4
8	Component of choice 8		3	
	Scientific organization of work	SOW 2216	2+1+0	4
	Human Resource Management	HRM 2216	2+1+0	4
9	Component 9		3	
	Accounting and Audit	AA 2217	2+1+0	4
	Accounting in the enterprise	AE 2217	2+1+0	4
10	Component of choice 10		3	
	Logistics	Log 2218	2+1+0	4
	Cost Management	CM 2218	2+1+0	4
11	Component of choice 11		3	
	Business law	BL 3219	1+2+0	5
	Economic law	EL 3219	1+2+1	5
12	Component of choice 12		3	
	Labor market economy	LME 3220	2+1+0	5
	Labor market	LM 3220	2+1+0	5
13	Component of choice 13		3	
	State policy of ensuring the competitiveness of the economy	SPECE 3221	2+1+0	5
	Economic policy	EP3221	2+1+0	5
14	Component of choice 14		3	
	Accounting and Audit	AA 3222	2+1+0	6
	Accounting in the enterprise	AE 3222	2+1+0	6
15	Component of choice 15		3	
	Management of risks	MR 3223	2+1+0	6
	Management of changes and innovations	MCI 3223	2+1+0	6
16	Component of choice 16		2	

	Financial markets and intermediaries	FMI 3224	1+1+0	6
	Management of changes and innovations	MCI 3224	1+1+0	6
17	Component of choice 17		3	
	Economic analysis	EA 4225	1+2+0	7
	Analysis of economic activity	AEA 4225	1+2+1	7
3. Profiling objects				
1	Component of choice 1		3	
	Environmental economics	EP 3303	2+1+0	5
	Municipal Management	MM 3303	2+1+0	5
2	Component 2		3	
	Socio-economic planning	SEP 3304	2+1+0	6
	Municipal management	MU 3304	2+1+0	6
3	Component of choice 3		3	
	Experience of foreign countries in the system of public administration	OZSSGU 3305	2+1+0	6
	Social sphere of Kazakhstan's economy	SSEK 3305	2+1+0	6
4	Component 4		3	
	State career in the Republic of Kazakhstan	GSKRK 3306	2+1+0	6
	Organization of civil service in the Republic of Kazakhstan	OGSRK 3306	2+1+0	6
5	Component of choice 5		3	
	The state and business	GB 4307	2+1+0	7
	Ethics of public service	EGS 4307	2+1+0	7
6	Component 6		3	
	The role of the state in the economy	RGE 4308	2+1+0	7
	the evaluation of the regions competitiveness	ERC 4308	2+1+0	7
7	Component of choice 7		3	
	Professional Ethics and Management Culture	PEKU 4309	2+1+0	7
	System approach to business management	SPUB 4309	2+1+0	7
8	Component of choice 8		3	
	State Assets Management	UGA 4310	2+1+0	7
	Economic policy	EP 4310	2+1+0	7
9	Component 9		3	
	Antimonopoly policy of the state	APG4311	2+1+0	7
	Kazakhstan and integration processes	KIP 4311	2+1+0	7

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Elective courses for the educational program

On specialty 5B051000 "State and local administration"

Term of training - 3 years (on the basis of ACT)

Year of receipt
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№	The name of the discipline	Code of discipline No.	Кол-во	Semester
			Credits	
2. Basic disciplines				
1	Component 1		3	
	Mathematics in Economics	ME 1209	2+1+0	1
	Economic-mathematical modeling	EMM1209	2+1+0	1
2	Component of choice 2		2	
	Fundamentals of Entrepreneurship	FE 1210	1+1+0	1
	Organization of business	OB 1210	1+1+0	1
3	Component 2		3	
	international Business	IB 1211	2+1+0	2
	International Investment Activities	IIA1211	2+1+0	2
4	Component of choice 4		3	
	Enterprise economy	EE 1212	2+1+0	2
	Economy of organization and business	EOB1212	2+1+0	2
5	Component5		3	
	Forecasting and strategic planning	FSP 3213	1+1+0	2
	Business planning	BP3213	1+1+0	2
6	Component of choice 6		3	
	Scientific organization of work	SOW 2214	2+1+0	3
	Human Resource Management	HRM2214	2+1+0	3
7	Component of choice 7		3	
	Business Law	BL 2215	2+1+0	3

	Economic law	EL2215	2+1+0	3
8	Component 8		3	
	State policy of ensuring the competitiveness of the economy	SPECE 2216	2+1+0	4
	Effectiveness of state programs	ESP2216	2+1+0	4
9	Component of choice9		3	
	Labor market economy	LME 2217	2+1+0	4
	Labor market	LM 2217	2+1+0	4
10	Component of choice 10		3	
	State Strategy for Sustainable Development	SSSD 2218	2+1+0	5
	The role of the state in the economy	TRTSE2218	2+1+0	5
11	Component of choice 11		3	
	Accounting and Audit	AA3219	2+1+0	5
	Accounting in the enterprise	AIE3219	2+1+0	5
12	Component of choice 12		3	
	Management of risks	MR 3220	2+1+0	5
	Management of changes and innovations	MCH 3220	2+1+0	5
13	Component of choice 13		3	
	Economic analysis	EA 3221	1+2+0	5
	Analysis of economic activity	AEA3221	1+2+0	5
3. Profiling disciplines				
1	Component of choice 1		3	
	Environmental economics	EE 2303	2+1+0	4
	Municipal Management	MM 2303	2+1+0	4
2	Component 2		3	
	Socio-economic planning	SEP 2304	2+1+0	4
	the evaluation of the regions competitiveness	OKR 2304	2+1+0	4
3	Component of choice 3		3	
	Experience of foreign countries in the system of public administration	EFCSPA 3305	2+1+0	5
	Social sphere of Kazakhstan's economy	SSKE 3305	2+1+0	5
4	Component 4		3	
	The state and business	TSB 3306	2+1+0	5
	Ethics of public service	EPS 3306	2+1+0	5
5	Component of choice 5		3	
	State service career in the Republic of Kazakhstan	SSCRK3307	2+1+0	5

	Organization of civil service in the Republic of Kazakhstan	OCSRK 3307	2+1+0	5
6	Component 6		3	
	The role of the state in the economy	TRSE3308	2+1+0	5
	Management of small and medium enterprises	MSME 3308	2+1+0	5
7	Component of choice 7		3	
	Professional ethics and management culture	PEMC3309	2+1+0	6
	System approach to business management	SABM 3309	2+1+0	6
8	Component of choice 8		3	
	State Asset Management	SAM 3310	2+1+0	6
	Economic policy	EP3310	2+1+0	6
9	Component 9		3	
	Antimonopoly policy of the state	APS 3311	2+1+0	6
	Kazakhstan and integration processes	KRIP 3311	2+1+0	6

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Elective courses for the educational program

On specialty 5B051000 "State and local administration"

VV-based

Year of
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№	The name of the discipline	Code of discipline No.	Кол-во	Semester
			Credits	
2. Basic disciplines				
1	Component 1		2	
	Mathematics in Economics	ME 1209	1+1+0	1
	Economic-mathematical modeling	EMM1209	1+1+0	1
2	Component of choice 2		3	
	international Business	IB 1210	2+1+0	1
	International Investment Activities	IIA 1210	2+1+0	1
3	Component of choice 2		3	
	Fundamentals of Entrepreneurship	FoE1211	2+1+0	1
	Organization of business	OoB1211	2+1+0	1
4	Component 4		3	
	Forecasting and strategic planning	FSB 1212	2+1+0	1
	Business planning	BP1212	2+1+0	1
5	Component of choice 5		3	
	Scientific organization of work	SOW 1213	2+1+0	1
	Human Resource Management	HRM1213	2+1+0	1
6	Component 6		3	
	State policy of ensuring the competitiveness of the economy	SPECE 1214	2+1+0	2
	Effectiveness of state programs	ESP1214	2+1+0	2
7	Component of choice 7		3	
	Labor market economy	LME 1215	2+1+0	2

	Labor market	LM 1215	2+1+0	2
8	Component of choice 8		3	
	State Strategy for Sustainable Development	SSSD 2216	2+1+0	2
	The role of the state in the economy	TRTSE2216	2+1+0	2
9	Component of choice 9		3	
	Management of risks	MR 2217	2+1+0	3
	Management of changes and innovations	MCH 2217	1+1+0	3
3. Profiling objects				
1	Component of choice 1		2	
	Environmental economics	EE 1303	1+1+0	2
	Municipal Management	MM 1303	2+1+0	2
2	Component 2		3	
	Socio-economic planning	SEP 2304	2+1+0	3
	Kazakhstan and integration processes	KIP 2304	2+1+0	3
3	Component 3		3	
	Experience of foreign countries in the system of public administration	EFCSPA 2305	2+1+0	4
	Social sphere of Kazakhstan's economy	SSKE 2305	2+1+0	4
4	Component 4		3	
	The state and business	TSB 2306	1+2+0	4
	Ethics of public service	EPS 2306	1+2+0	4
5	Component of choice 5		2	
	State service career in the Republic of Kazakhstan	SSCRK2307	1+1+0	4
	Organization of civil service in the Republic of Kazakhstan	OCSRK 2307	1+1+0	4

Head of the department

Dean of the Faculty

Adviser specialty

